



महाराष्ट्र विद्युत नियामक आयोग

Maharashtra Electricity Regulatory Commission

Date: 03 January 2025

Sub: Inviting quotations for the engagement of an agency for providing IT Staffing services.

We are inviting quotations for providing the IT staffing services (one resource (BE in IT / Computer Science with at least 1 year experience in IT field) at MERC location, for the period of one year from 24th January, 2025. The scope of work, and terms and conditions for providing the IT staffing services are as given below:

1. Scope of Work

- i. Operation and maintenance of existing MERC website (www.merc.gov.in)
- ii. Solving all queries, troubleshooting and development related to MERC Website.
- iii. Daily updating of website, e- filing portal, digitalization portal etc
- iv. Providing support to users of MERC e- filing portal, resolution of various issues arises with consultation with the developer team, and for handling new development project for movement of files through exiting e- filing portal, etc.
- v. Conduct MERC's e-Hearings online and provide related support to end Users as and when required.
- vi. Any other IT work/ project like Digitization of Records, development of additional software or features in the existing petition e-filing portal for movement of files, etc. as per Commission's requirement.
- vii. Any other work assigned by the Commission from time to time.

2. Other Terms and Conditions:

- i. The gross salary for the resource will be Rs. 40,000/- per month.
- ii. You are requested to quote the Agency Charges separately.
- iii. No deductions/ recoveries shall be made from Resource's prescribed salary (except PF, ESIC and PT).
- iv. Quotation shall be submitted in a sealed envelope, superscribed as 'Quotation for Supplying IT Resource', at MERC Office address (MERC, World Trade Centre, Centre No.1, 13th Floor, Cuffe Parade, Mumbai-400005) on or before 13th January 2025 till 12:00 pm.

Sd/-

(Arun V. Walunj)

Dy. Director (Admin & Finance)

१३वा मजला, केंद्र क्र. १, जागतिक व्यापार केंद्र, कफ परेड, कुलाबा, मुंबई - ४०० ००५.

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