

Date: 31 August, 2017

Subject: Inviting sealed quotations for supply of one OfficeJet Printer.

On behalf of Maharashtra Electricity Regulatory Commission (MERC), quotations are invited for supply of one OfficeJet Printer.

The specifications are as under:-

	<b>Model</b>	<b>Quantity</b>	<b>Functions required</b>
<b>Printer</b>	<b>HP OfficeJet 8710 Pro</b>	<b>1</b>	All-in-One Printer (Duplex Print, Scan, Copy, Fax, Wireless Network)

Note: a) Base Price should be sent excluding taxes. Applicable taxes should be mentioned separately.  
b) Payments will be made within 15 days of the delivery and satisfactory installation of the delivered item.

The quotation should be submitted in sealed cover / envelope, super scribed “**Quotation for OfficeJet Printer**” and addressed to, The Maharashtra Electricity Regulatory Commission, World Trade Centre, Centre No.1, 13th Floor, Cuffe Parade, Colaba, Mumbai-400 005” and submitted during the working days between 09.30 a.m. to 06.00 p.m. by post/courier/in person.

The last day for submission of quotation is **08 September, 2017 till 02:00 p.m.** Quotations received after the last date, after the specified time will not be opened / considered.

MERC is not bound to accept the lowest quotation and reserves the right to reject any or all the quotations, without assigning any reasons whatsoever.

Sd/-  
(Sandeep J. Naware)  
Database & Web Administrator, MERC