

MAHARASHTRA ELECTRICITY REGULATORY COMMISSION MUMBAI

Information of the Commission

Pertaining to

17 Items of Section 4 (1) (b)

Under

**Right to Information Act 2005
(Up to 1st July, 2021)**

Right to Information Act, 2005

The Government of India has enacted the Right to Information Act, 2005 (<http://www.persmin.nic.in>) which has come into effect from October 12, 2005. The Right to Information under this Act is meant to give to the citizens of India access to information under control of public authorities to promote transparency and accountability in these Organizations..

Maharashtra Electricity Regulatory Commission's Obligation under the Right to Information Act, 2005

The Maharashtra Electricity Regulatory Commission (MERC) is a public authority as defined in the Right to Information Act, 2005. As such, the MERC is obliged to provide information to members of public.

MERC Website

The MERC maintains an active website (URL: <http://www.merc.gov.in>). Information released by the office of MERC is simultaneously made available on the website in pdf formats. The site is updated several times a day.

In keeping with its objective of bringing in greater transparency in its decision making process, the MERC is committed to releasing more and more information in public domain.

Maharashtra Electricity Regulatory Commission, Mumbai
(Commission)
Information under Section 4 (1) (b) under Chapter II of the 'Right to Information Act, 2005
Table of Contents

Sub Clause of Section 4 (1) (b), RTI Act	Title of the Sub-Section	Page No
(i)	<u>The particulars of the Organization, Functions and Duties</u>	4
(ii)	<u>The powers and duties of the officers and employees of the Commission</u>	5
(iii)	<u>The procedure followed in the decision making process, including channels of supervision and accountability.</u>	5
(iv)	<u>The norms set by the Commission for the discharge of its functions.</u>	5
(v)	<u>The rules, regulations, instructions, manuals and records, held by or under the control of the Commission, used by its employees for discharging its functions</u>	6
(vi)	<u>A statement of the categories of documents that are held by or under control of the Commission</u>	6
(vii)	<u>The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of Commission's policy or implementation thereof</u>	7
(viii)	<u>A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as part of the Commission or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public</u>	8
(ix)	<u>A directory of the officers and employees of the Commission</u>	9-10
(x)	<u>The monthly remuneration received by each of the officers and employees, of the Commission including the system of compensation as provided in its regulations</u>	11-12
(xi)	<u>The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made</u>	13
(xii)	<u>The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes</u>	13
(xiii)	<u>The particulars of recipients of concessions, permits or authorizations granted by Commission</u>	13
(xiv)	<u>The details in respect of the information, available to or held by the Commission, reduced in an electronic form</u>	14
(xv)	<u>The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use</u>	14
(xvi)	<u>The names, designations and other particulars of the Public Information Officers</u>	15
(xvii)	<u>Such other information as may be prescribed; and thereafter update publications every year</u>	15

Right to Information Act 2005

Section 4 (1) (b) (i)

The particulars of Commission

Name of the Organization	Maharashtra Electricity Regulatory Commission
Establishment	The Govt. of Maharashtra, vide Notification dated August 5, 1999, established the Maharashtra Electricity Regulatory Commission (MERC) consisting of a Chairperson and two Members under the Electricity Regulatory Commissions (ERC) Act, 1998.
Address	13 th floor, Centre No.1, World Trade Centre, Cuffe Parade, Colaba, Mumbai 400 005.
Contact	Telephone 022 – 2216 3964 / 65 / 69, Fax No. 022 – 2216 3976
E-mail and Website	E-mail: mercindia@merc.gov.in Website: www.merc.gov.in

The functions and duties of the Commission

(1) The functions of the Commission under Section 86 (1) of the Electricity Act (EA), 2003 are as under:

- 1 Determine the tariff for generation, supply, transmission and wheeling of electricity wholesale, bulk or retail, as the case may be within the State;
- 2 Regulate electricity purchase and procurement process of distribution licensees including the price at which electricity shall be procured from the generating companies or licensees or from other sources through agreements for purchase of power for distribution of supply within the State;
- 3 Facilitate intra-State transmission and wheeling of electricity;
- 4 Issue Licenses to persons seeking to act as transmission licensees, distribution licensees, and electricity traders;
- 5 Promote cogeneration and generation of electricity from renewable sources of energy;
- 6 Adjudicate upon the disputes between the licensees and generation companies and to refer any dispute for arbitration;
- 7 Levy fee for the purposes of the Electricity Act 2003;
- 8 Specify State Grid Code ;
- 9 Specify or enforce standards with respect to quality, continuity and reliability of service by Licensees
- 10 Fix the trading margin in the intra-State trading of electricity, if considered, necessary;
- 11 Discharges such other functions as may be assigned to it under this Act..

(2) Besides, under Section 86(2) of the Electricity Act 2003 , the Commission is also required to give advice to the State Government on (i) promotion of competition, efficiency and economy in activity of the electricity industry, (ii) promotion of investment in electricity industry, (iii) reorganization and restructuring of electricity industry in the State and (iv) matters concerning generation, transmission, distribution and trading of electricity or any other matter referred to it by the State Government.

Right to Information Act 2005

Section 4 (1) (b) (ii)

The powers and duties of Officers and Employees of the Commission

The Officers and employees are appointed by the Commission in accordance with Section 91 of the Electricity Act, 2003 and Rules prescribed there under. They discharge their official duties in accordance with the directions and instructions given by the Commission from time to time.

Right to Information Act 2005

Section 4 (1) (b) (iii)

The procedure followed in decision making process, including channels of supervision and accountability

The Commission, Secretary and Officers of the Commission follow the procedure laid down in the Electricity Act, 2003 and other applicable Rules and Regulations for this purpose.

Right to Information Act 2005

Section 4 (1) (b) (iv)

The norms set by the Commission for the discharge of its functions

The Commission is discharging its functions and duties in accordance with the provisions contained in the Electricity Act, 2003; and relevant Rules and Regulations therein.

Right to Information Act 2005

Section 4 (1) (b) (v)

The Rules, Regulations, Instructions, Manuals and records, held by it or under its control or used by its employees for discharging its functions

All Rules and Regulations are available on the Commission's website i.e. www.merc.gov.in

Right to Information Act 2005
Section 4 (1) (b) (vi)

A statement of the categories of documents that are held by or under control of the Commission

(A) Quasi-judicial Documents

- 1) Daily Orders
- 2) Final Orders

(B) Quasi Legislative Documents Regulations

(C) List of Administrative Documents

- 1) Service Books of Employee
- 2) Purchase Register
- 3) Vehicle Log Book
- 4) Minutes of the meetings of the Commission
- 5) Minutes of the meetings of the State Advisory Committee
- 6) Annual Report

➤ **List of Account Documents**

- 1) Annual budget information
- 2) Cash Book/ Bank Book
- 3) Ledger, journal
- 4) Receipt – Payment Voucher
- 5) Receipt – Payment Account Statement
- 6) Income-Expenditure Statement
- 7) Balance Sheet

Right to Information Act 2005

Section 4 (1) (b) (vii)

The particulars of any arrangement that exists for consultation with, or representation by, the Members of the public in relation to the formulation of its policy or implementation thereof

While discharging its functions under Electricity Act, 2003, the MERC is required to undertake various activities such as:

1. To make Regulations;
2. To issue Tariff Orders and Licenses:
 - a) Determination of Tariff
 - b) Grant of License

While discharging the functions, MERC undertakes consultative process in communication with public of its Regulations and Tariff determination as details below:

1) To make Regulations:

The Commission follows a detailed and transparent process before issuing Regulations as specified in Electricity (Procedure for Previous Publication) Rules 2005 issued by Ministry of Power, Government of India. These notified Regulations are laid before both houses of State Legislature as per procedure followed under Section 182 of Electricity Act, 2003.

2) To issue Orders and Licenses:

- a) **Determination of Tariff**
- b) **Grant of License**

After the Petition is accepted by the Commission, the Commission determines the stages, manner, place, date and the time of the hearing of the matter, as considered appropriate for expeditious disposal in accordance with the Section 64 of Electricity Act, 2003. The Commission, accordingly directs the Petitioner that the Public Notice of the hearing may be advertised, for seeking suggestions, objections from public normally at least 3 weeks before the date fixed for the hearing, in not less than 2 daily newspapers in English language and in not less than 2 daily newspapers in Marathi language having wide circulation in that area alongwith Petition in brief and Executive Summary thereof. The Petitioner is also directed to make available a copy of the Petition alongwith its enclosures and Executive Summary to the public and also to place it on the web-site of the Petitioner. Accordingly, a Notice is published by the Petitioner inviting suggestions and objections to the Petition from the public.

After taking into consideration all submissions made by the Petitioner, all suggestions and objections from the public, responses of the Petitioner to the said suggestions/objections, issues raised during the public hearing and all relevant material, the final Order is issued by the Commission.

As regards the grant of Licence, the procedure as laid down in Section 15 of the Electricity Act, 2003, is also followed, mainly considering public suggestions / objections. Copy of the Commission's Order is put up on the Commission's web-site. Any affected person can file an Appeal against the Order of the Commission, before the Appellate Tribunal of Electricity.

Right to Information Act 2005

Section 4 (1) (b) (viii)

A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as part of the Commission or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public

Electricity Ombudsman constituted by the Commission under MERC (Consumer Grievance Redressal Forum & Electricity Ombudsman) Regulations, 2020

Name of the Body	Member	Objective	No. of Meetings held	Whether the Meetings are open to public	Minutes of the body are accessible for public
Electricity Ombudsman (Mumbai)	Vacant (Additional charge to Electricity Ombudsman (Nagpur))	To decide on the representations received against the decisions of the Consumers' Grievance Redressal Forums of the Licensees, in accordance with the MERC (Consumer Grievance Redressal Forum & Electricity Ombudsman) Regulations, 2020	Hearings are held as and when Required	Subject to the availability of space at the place of hearing OR Digital hearing through MS Team Software (Due to impact of Covid-19)	Copies of the decisions given by Electricity Ombudsman are available on Commission's Web-site
Electricity Ombudsman (Nagpur)	Shri D. J. Lad				

Right to Information Act 2005
Section 4 (1) (b) (ix)

A directory of Officers and Employees of the Commission

Maharashtra Electricity Regulatory Commission 13 th floor, Centre No.1, World Trade Centre Cuffe Parade, Mumbai 400 005 Tel. No. 022-2216 3964/65/69 Fax No. 022-2216 3976 E-mail : mercindia@merc.gov.in Website : www.merc.gov.in			
Sr. No	Name	Designation	Extension No.
	Members of the Commission		
1.	Shri Sanjay Kumar	Chairperson	111
2.	Shri Mukesh Khullar	Member	113
3.	Shri I. M. Bohari	Member	112
	Officers and Employees		
4.	Shri Abhijit Deshpande	Secretary	114
5.	Dr. Rajendra Ambekar	Executive Director	197
6.	Shri. Prafulla Varhade	Director (Electrical Engineering)	108
7.	Shri Ghanashyam D. Patil	Director (Tariff)	109
8.	Shri Anilkumar Ukey	Director (Legal) (I/c)	330
9.	Shri Siddharth Rokade	Deputy Director (Technical)	237
10.	Shri Sachin B. Bayas	Deputy Director (Technical)	240
11.	Shri Popat A Khandare	Deputy Director (Technical)	222
12.	Shri Rakesh Guhagarkar	Deputy Director (Technical)	235
13.	Smt Rujuta Gadgil (on Deputation)	Deputy Director (Technical)	234
14.	Shri Pravin Ganvir	Deputy Director (Technical)	263
15.	Shri Raviraj Kadam(on Deputation)	Deputy Director (Technical)	233
16.	Shri Ravindra Sonawane	Deputy Director (Legal)	348
17.	Ms Aarti Bodhare (on Deputation)	Deputy Director (Admin & Fin)	350
18.	Shri Rajesh Chalwadi	Deputy Director (Admin & Fin)	300
19.	Shri Arun Walunj	Under Secretary	252
20.	Shri Pradeep Mohare	Section Officer	143

21	Smt. Hemlata Moti	Section Officer	189
22	Shri Prasad Morvekar (on Deputation)	Assistant Account Officer	380
23	Shri Sandeep Naware	Data Administrator	397
24	Shri. Shriniwas Koduri	PA (Selection Grade)	114
25	Ms. Sulabha Lingayat	PA (Selection Grade)	112
26	Smt. Sangeeta Kotian	PA (Selection Grade)	113
27	Ms. Annamary Pillai	PA (Higher Grade)	111
28	Shri. Amol Khandagale	Clerk-Typist-Office Assistant	380
29	Shri Tushar L. Murudkar	Clerk-Typist-Office Assistant	384
30	Shri Ravidas M. Gijare	Clerk-Typist-Office Assistant	385
31	Shri. Pravin Dukhande	Clerk-Typist-Office Assistant	380
32	Shri. Rajdeep Kamble	Clerk-Typist-Office Assistant	123
33	Shri Nitin Koli	Clerk-Typist-Office Assistant	264
34	Shri Sunil Rane	Clerk-Typist-Office Assistant	326
35	Smt. Anita Ikke	Clerk-Typist-Office Assistant	361
36	Shri Ganesh Jadhav	Clerk-Typist-Office Assistant	398
37	Smt. Nanda Sathe	Receptionist-cum Telephone Operator –cum- Office Assistant	100
38	Smt. Namrata Sawant	Librarian-cum-Office Assistant	181
39	Shri. Mangesh Bodke	Driver- cum- General Assistant	193
40	Shri. Kishor Shelke	Driver –cum- General Assistant	193
41	Shri. Vivek Bagwe	Driver –cum- General Assistant	193
42	Shri. Vikas S. Sonawane	Peon	777
43	Shri. B. K. Mane	Peon	198

Right to Information Act 2005

Section 4 (1) (b) (x)

Monthly remuneration received by each of the officers and employees, of the Commission, including the system of compensation as provided in its regulations. (Salary as per Seventh Pay Commission's Recommendations) (Salary for the month of May, 2021)

Sr. No.	Name	Designation	Scale of Pay	Gross Salary (Rs.)
1	Shri Sanjay Kumar	Chairman	-	195,750.00
2	Shri Mukesh Khullar	Member	-	195,750.00
3	Shri I M Bohari	Member	-	219,037.00
4	Shri Abhijit Deshpande	Secretary	-	539,308.00
5	Dr. Rajendra Ambekar	Executive Director	Pay Matrix Level (S-30)	220,194.00
6	Shri Prafulla Varhade	Director (Electrical Engineering)	Pay Matrix Level (S-30)	265,362.00
7	Shri G D Patil	Director (Tariff)	Pay Matrix Level (S-29)	196,131.00
8	Shri Anilkumar Ukey	Director (Legal) (I/c)	Pay Matrix Level (S-25)	139,029.00
9	Shri Siddharth Rokade	Deputy Director (Technical)	Pay Matrix Level (S-25)	139,029.00
10	Shri Popat Khandare	Deputy Director (Technical)	Pay Matrix Level (S-25)	139,029.00
11	Shri Rakesh Guhagarkar	Deputy Director (Technical)	Pay Matrix Level (S-25)	139,029.00
12	Shri Sachin Bayas	Deputy Director (Technical)	Pay Matrix Level (S-25)	*87,876.00
13	Shri Pravin Ganvir	Deputy Director (Technical)	Pay Matrix Level (S-25)	120,276.00
14	Smt Rujuta Gadgil	Deputy Director (Technical)	Pay Matrix Level (S-25)	131,274.00
15	Shri. Raviraj Kadam	Deputy Director (Technical)	Pay Matrix Level (S-25)	116,892.00
16	Shri Ravindra Sonawane	Deputy Director (Legal)	Pay Matrix Level (S-25)	*107,635.00
17	Shri Rajesh Chalwadi	Deputy Director (Administration & Finance)	Pay Matrix Level (S-25)	139,029.00
18	Ms. Aarti Bodhare	Deputy Director (Administration & Finance)	Pay Matrix Level (S-25)	123,801.00
19	Shri Arun Walunj	Under Secretary	Pay Matrix Level (S-23)	110,142.00

20	Shri Pradeep Mohare	Section Officer	Pay Matrix Level (S-20)	₹ 7,170.00
21	Smt Hemlata Moti	Section Officer	Pay Matrix Level (S-17)	75,497.00
22	Shri Sandeep Naware	Database / web Administrator	Pay Matrix Level (S-15)	69,885.00
23	Shri Prasad Morvekar	Assistant Accounts Officer	Pay Matrix Level (S-15)	79,486.00
24	Shri Shriniwas Koduri	PA (Selection Grade)	Pay Matrix Level (S-23)	131,151.00
25	Ms. Sulabha Lingayat	PA (Selection Grade)	Pay Matrix Level (S-23)	131,151.00
26	Smt. Sangeeta Kotian	PA (Selection Grade)	Pay Matrix Level (S-23)	113,385.00
27	Ms. Annamary Pillai	PA (Higher Grade)	Pay Matrix Level (S-23)	103,938.00
28	Smt. Namrata Sawant	Librarian-cum-Office Assistant	Pay Matrix Level (S-6)	35,145.00
29	Smt Nanda Sathe	Receptionist-cum-Telephone Operator-cum-Office Assistant	Pay Matrix Level (S-6)	35,145.00
30	Shri Amol Khandagale	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-17)	77,076.00
31	Shri Tushar Murudkar	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-17)	74,820.00
32	Shri Ravidas M. Gijare	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-17)	70,590.00
33	Shri Rajdeep Kamble	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-6)	44,451.00
34	Shri Pravin Dukhande	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-6)	31,389.00
35	Shri Nitin Koli	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-6)	30,687.00
36	Shri Sunil Rane	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-6)	30,687.00
37	Smt Anita Ikke	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-6)	30,687.00
38	Shri Ganesh Jadhav	Clerk Typist-cum-Office Assistant	Pay Matrix Level (S-6)	30,687.00
39	Shri Kishor Shelke	Driver-cum-General Assistant	Pay Matrix Level (S-15)	69,885.00
40	Shri Mangesh Bodke	Driver-cum-General Assistant	Pay Matrix Level (S-15)	58,245.00
41	Shri Vivek Bagwe	Driver-cum-General Assistant	Pay Matrix Level (S-15)	67,911.00
42	Shri Vikas Sonawane	Peon	Pay Matrix Level (S-6)	34,881.00
43	Shri B. K. Mane	Peon	Pay Matrix Level (S-15)	69,885.00

* Salary figures in respect of Shri Sachin Bayas, Deputy Director (Technical) and Shri. Ravindra Sonawane, Deputy Director (Legal) indicates salary for 24 days (Officers relieved from the post w.e.f.25.05.2021 BN).

Right to Information Act 2005
Section 4 (1) (b) (xi)

**Budget allocated to each of its agency, indicating the particulars of
Proposed expenditures and reports on disbursements made**

Statement of Actual Expenditure of MERC are as under-

Sr. No.	Financial Year	Amount (Rs.)
1	2017-18	19,10,67,138.10
2	2018-19	24,01,70,042.90
3	2019-20	29,50,41,960.00
4	2020-21	24,46,60,885.00*

*Provisional Figures for FY 2020-21.

Right to Information Act 2005
Section 4 (1) (b) (xii)

**Manner of execution of subsidy programmes, including the amounts
allocated and the details of beneficiaries of such programmes**

No subsidies are disbursed by Maharashtra Electricity Regulatory Commission.

Right to Information Act 2005
Section 4 (1) (b) (xiii)

**Particulars of recipients of concessions, permits or authorizations granted
by the Commission**

The list of the Licenses issued by the Commission in the exercise of the powers conferred under Section 14 of Electricity Act, 2003 is available of Commission's website i.e. www.merc.gov.in

**Right to Information Act 2005
Section 4 (1) (b) (xiv)**

**Details in respect of information, available to or held by the Commission,
reduced in electronic form**

All the relevant details including the Orders passed by the Commission from time to time and details of employment, procurement / tenders etc are also made available on the Commission's website in electronic form. For more details please see Commission's website www.merc.gov.in.

**Right to Information Act 2005
Section 4 (1) (b) (xv)**

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

The information may be obtained by citizen or any person as per the provisions of RTI Act, 2005 and MERC (Conduct of Business) Regulations, 2004. A Library or reading room maintained for the Commission and its officers. However, with prior permission of the Commission it may available to public between office working hours from 9.30 to 18.00 hours. The address of the Commission and Telephone Numbers are as under:

Maharashtra Electricity Regulatory Commission,
12th floor, Centre No.1,
World Trade Centre,
Cuffe Parade, Mumbai 400 005
Tel. No. 022-22163964/65/69
Fax No. 022-22163976
Website: www.merc.gov.in
Email: mercindia@merc.gov.in

Right to Information Act 2005
Section 4 (1) (b) (xvi)

Names, designations and other particulars of the Public Information Officers

Public Information Officer

Designation	Address	e-mail
Shri Pradeep Mohare Section Officer Maharashtra Electricity Regulatory Commission	13 th floor, Centre No.1, World Trade Centre Cuffe Parade, Mumbai 400005 Tel. No. 022- 22163964/65/69 Fax No. 022-22163976	mercrtionline@merc.gov.in

Appellate Officer

Designation	Address	e-mail
Shri Anilkumar Ukey Director (Legal) (I/c) Maharashtra Electricity Regulatory Commission	13 th floor, Centre No.1, World Trade Centre Cuffe Parade, Mumbai 400005 Tel. No. 022- 22163964/65/69 Fax No. 022-22163976	mercrtionline@merc.gov.in

Right to Information Act 2005
Section 4 (1) (b) (xvii)

**Such other information as may be prescribed; and thereafter update publications every
year**

Publications of the Commission

Annual Reports and Annual Accounts Reports are available on Commission's website i.e. www.merc.gov.in.